

Commission Members

CHAIR ANNE GRIFFITH
VICE-CHAIR GREGORY D. HARTWIG
COMMISSIONER JANNY CASTILLO
COMMISSIONER LYNETTE JUNG LEE
COMMISSIONER BARBARA MONTGOMERY
COMMISSIONER MARK J. TORTORICH
COMMISSIONER WILLIAM J. MAYES

Executive Director

Patricia Wells

In accordance with Article III, Section 1 and 2, of the Oakland Housing Authority Bylaws, NOTICE IS HEREBY GIVEN that the **Special Meeting** of the Board of Commissioners has been called. The meeting will be held as follows:

HOUSING AUTHORITY OF THE CITY OF OAKLAND, CALIFORNIA

Special Meeting

Monday, April 03, 2023 at 6:00 p.m.

1619 Harrison St., Oakland, CA, Board of Commissioners Rm, First Floor.

NOTE: This meeting is accessible via teleconference pursuant to Assembly Bill 2449 [(Rubio)Open meetings: local agencies; teleconferences) (Chapter 285) (2021-2022)]

To participate via teleconference, please use the zoom link below.

Join Zoom Meeting Online:

<https://oakha-org.zoom.us/j/83770474072?pwd=TWlwUkFnK29TV0NsWm96SHpGVTYydz09>

Meeting ID (access code): 837 7047 4072 Meeting Password: 485557

Closed Caption – provided through the link.

To participate by Telephone: 1 (669) 219-2599

Meeting ID (access code): 837 7047 4072 Meeting Password: 485557#

If you need special assistance to participate in the meetings of the Oakland Housing Authority Board of Commissioners, please contact (510) 874-1510 (TDD: 800-618-4781). Notification 48 hours prior to the meeting will enable the Oakland Housing Authority Board of Commissioners to make reasonable arrangements to ensure accessibility.

All public comment on action items will be taken at the public comment portion of the meeting. You may comment via zoom by “raising your hand” or by submitting an e-mail to publiccomments@oakha.org or call using the zoom participant number.

- You may request to make a public comment by “raising your hand” through Zoom’s video conference or phone feature, as described below. Requests will be received only during the designated times in which to receive such requests and only for eligible Agenda items. Public comments will be subject to the appropriate time limit of three (3) minutes.
- To comment by Zoom video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the eligible Agenda item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Instructions on how to “Raise Your Hand” is available at: <https://support.zoom.us/hc/en-us/articles/205566129> - Raise-Hand-In-Webinar.
- To comment by phone, please call on one of the phone numbers listed below. You will be prompted to “Raise Your Hand” by pressing “*9” to request to speak when Public Comment is being taken on the eligible Agenda Item. You will then be unmuted, during your turn, and allowed to make public comments. After the allotted time of three (3) minutes, you will then be re-muted. Please unmute yourself by pressing *6. Instructions of how to raise your hand by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663> - Joining-a-meeting-by-phone.



Oakland Housing
Authority

AGENDA

**Special Meeting
April 03, 2023, 6:00 pm**

I. Pledge of Allegiance

II. Roll Call

(AB 2449 Compliance) The Chair/Clerk of the Board will confirm that there are 4 Commissioners in the same, properly noticed meeting room within the jurisdiction of the City of Oakland, accessible to the public. Each Commissioner who is accessing the meeting remotely must disclose verbally whether they are requesting to meet remotely under AB2449 due to: (1) just cause (notice required), or (2) emergency circumstances. For "emergency circumstances" the request must be approved by a majority vote of the Board of Commissioners for the emergency circumstance to be used as a justification to participate remotely. All Commissioners meeting remotely must provide a general description of the circumstances relating to need to appear remotely at the given meeting. A Commissioner must also publicly disclose at the meeting, prior to any action, whether any other individuals 18 years or older are present in the room with the member at the remote location, and the general nature of the member's relationship with such individuals.

III. Approval of Minutes:

A. Approval of Minutes of the Regular Meeting of February 27, 2023

IV. Recognition of people wishing to address the Board of Commissioners

V. Old or Unfinished Business

VI. Modifications to the agenda

(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists.

VII. New Business:

A. Adopt a resolution authorizing the Executive Director to approve and implement the new Oakland Housing Authority Conflict of Interest Policy.

B. Adopt a resolution authorizing and approving amendments to the Oakland Housing Authority Travel Policy.

C. Adopt a resolution authorizing the Executive Director to submit the Fiscal Year 2024 Making Transitions Work Annual Plan and Certifications of Compliance to the United States Department of Housing and Urban Development.

D. Adopt a resolution authorizing the Executive Director to submit proposed

changes to the Administrative Plan for the Housing Choice Voucher Program.

- E. Adopt a resolution authorizing the Executive Director to purchase from East Bay Regional Communications System Authority radios and radio accessories for the Oakland Housing Authority Police Department Radio Fleet replacement in the amount not to exceed \$475,000.
- F. Adopt a resolution (i) authorizing the Executive Director to execute an amendment to the Services Contract between the Housing Authority of the City of Oakland and West Coast Arborists, Inc. increasing the maximum contract amount for the initial term from \$196,000 to \$274,755, and increasing the maximum contract amount for each option term from \$28,000 to \$100,000, increasing the maximum total Contract amount from \$280,000 to \$574,755, and (ii) ratifying and approving a payment in the amount of \$78,755 during the initial term for emergency tree trimming services stemming from recent storms.
- G. Adopt a resolution authorizing the Executive Director to approve a conditional commitment for a development loan in an amount not to exceed \$2,100,000, subject to clearance under the National Environmental Policy Act (NEPA), and authorizing the negotiation and execution of documents related to the provision of the loan for the development of Friendship Senior Housing (1904 Adeline Street, Oakland, CA 94607) by Friendship Senior Housing, L.P., an affiliate of Community Housing Development Corporation of North Richmond.
- H. Informational presentation on Potential Wi-Fi Project for Oakland Housing Authority residents.
- I. Consent Agenda:
Items on the Consent Agenda are considered routine and do not require separate discussion. If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately. Questions or clarifications may be considered by the Commission without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.
 - 1. Adopt a resolution authorizing the Executive Director to purchase commercial automobile and excess liability insurances from the HAI Group for the period of May 1, 2023, to May 1, 2024 and to make payment of the annual premiums in the amount not to exceed \$600,000.

VIII. Written Communications Departments' Monthly Report.

IX. Executive Director's report regarding matters of special interest to the Commission occurring since the last meeting of the Commission.

X. Reports of Commission Committees.

XI. Announcements by Commissioners.

XII. Adjournment.

Anne Griffith, Chair of the Commission

By



Patricia Wells, Secretary