

**MINUTES OF THE REGULAR MEETING  
BOARD OF COMMISSIONERS  
HOUSING AUTHORITY OF THE  
CITY OF OAKLAND, CALIFORNIA**

**[Most meetings are recorded.  
A copy of the recorded meetings can be made available  
by contacting the Executive Office at 510-874-1512]**

**Monday, September 25, 2017**

**REGULAR MEETING**

The Oakland Housing Authority Board of Commissioners convened a Regular Meeting in the Board of Commissioners Room, first floor, at 1619 Harrison Street, Oakland, California on the above date. Chair Gregory Hartwig presided and called the meeting to order at approximately 6:04 p.m.

I. Pledge of Allegiance

II. Roll Call

Present: Chair Gregory Hartwig, Vice Chair Marlene Hurd, Janny Castillo, Lynette Jung-Lee, Barbara Montgomery, Anne Griffith. Donna Griggs-Murphy excused.

III. Approval of Minutes:

IV. Approval of Minutes of the Annual Meeting of August 28, 2017.

Commissioner Castillo moved to approve the meeting minutes, Commissioner Griffith seconded the motion, Commissioner Montgomery abstained and the remaining board members voted unanimous approval.

V. Old or Unfinished Business:

None.

V. Modifications to the agenda

*(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists or a need arose after agenda posting.*

There were no modifications to the agenda.

VI. New Business:

A. A presentation by the Oakland Housing Authority Police Department and Oakland Housing Authority Foundation on the launch of the 2017 Pink Patch Project.

Executive Director Johnson introduced the item and Sgt. Luther Dupree and Sgt. Casey Mooningham who facilitated the PowerPoint presentation to the Commissioners, providing the background and fundraising objectives for the program.

- B. Consideration of a resolution approving and authorizing the submittal of the Fiscal Year 2017 Moving to Work Annual Report and Certification of Compliance to the U.S. Department of Housing and Urban Development to the U.S. Department of Housing and Urban Development by the deadline of September 30, 2017.

Executive Director Johnson introduced the item and Director Henderson provided the PowerPoint presentation to the Commissioners. After extensive discussion and the Commissioners questions were answered, the resolution vote was taken.

Commissioner Hurd moved to approve the MTW Annual Report and Submission to HUD, Commissioner Jung-Lee seconded the motion; and the board voted unanimously to adopt the resolution.

- C. Consideration of a resolution approving and authorizing the Executive Director to increase the contract amount not to exceed with The Garland Company, Inc. by \$750,000 for the replacement of the roof at OHA administrative offices and warehouse located 1180 25<sup>th</sup> Avenue, Oakland.

The Executive Director introduced the item and the vote was immediately brought forward.

Commissioner Montgomery moved to approve the resolution, Commissioner Griffith seconded the motion; and the board voted unanimously to adopt the resolution.

- D. Consideration of a resolution authorizing the Executive Director to execute a one-year contract with four additional one-year option terms with Laserfiche in the amount of \$207,980 for software upgrade, first year support, and professional services and training for end-users and system administrators, and approving the ongoing cost of \$42,683, for software version upgrades, maintenance, and access to the Laserfiche Support Site for each additional one-year option term.

Executive Director Johnson introduced the item and provided the background of the Laserfiche software's use in the Agency and the upgrade software (Rio) being considered. After several questions were taken from the Commissioners, the vote on the resolution was called for by the Chair.

Commissioner Griffith moved to adopt the resolution, Commissioner Jung-Lee seconded the motion and the board's unanimous vote carried the motion.

- E. Consideration of a resolution authorizing the Executive Director to renew the property (fire) insurance policy with the Housing Authority Risk Retention Group, for the period October 11, 2017 to October 11, 2018, and to make the payment of the annual premium in the amount of \$409,013.

Executive Director Johnson introduced the item and Risk Manager, Artesia Dupree who provided detail on the background of the Agency's insurance policy with HARRG. After further discussion and questions were taken from the Commission the vote on the resolution was called for by the Chair.

Commissioner Hurd moved to adopt the resolution, Commissioner Montgomery seconded the motion and the board's unanimous vote carried the motion.

- F. Recognition of people wishing to address the Commission.

There were no speakers from the public who wished to address the Commission.

VII. Written Communications.

The Executive Director reviewed several highlights of the material provided in the monthly report.

VIII. Executive Director's report regarding matters of special interest to the Commission occurring since the last meeting of the Commission.

The Executive Director noted several topics in his report to the Commission:

KABOOM Build Day is planned for October 17 at Peralta Village.

The Executive Director to attend the CLPHA Conference in mid-October.

PACT (Parents and Children Together) Event to be held on September 26, to include community representatives and Mayor Libby Schaaf.

OHA Staff Retreat upcoming on October 5<sup>th</sup> regarding Business Continuity and Emergency Response Education.

IX. Reports of Commission Committees.

There were no reports of Commission Committees.

X. Announcements by Commissioners.

Commissioner Castillo announced that there was a recent meeting held of the Life Enrichment Committee and City of Oakland that addressed 8 to 9 parcels of property in discussion to house homeless in Oakland.

XI. Adjournment to Closed Session

The Chair called for adjournment to closed session and the general meeting was adjourned at 8:12 p.m.

**CLOSED SESSION**

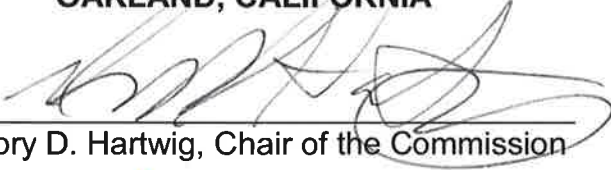
**Monday, September 25, 2017 following the Regular Meeting**

**In the Commissioners Room, first floor, 1619 Harrison Street, Oakland, California.**

**Purpose: Pursuant to Government Code Section 54957(b)(1) Performance evaluation of the Executive Director.**

Adjournment took place at 8:48 p.m.

**THE HOUSING AUTHORITY OF THE CITY OF  
OAKLAND, CALIFORNIA**



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Gregory D. Hartwig, Chair of the Commission



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Eric Johnson, Secretary