

**MINUTES OF THE REGULAR MEETING
BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE
CITY OF OAKLAND, CALIFORNIA**

**[Most meetings are recorded.
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by contacting the Executive Office at 510-874-1512]**

Monday, April 3, 2017

SPECIAL MEETING

The Oakland Housing Authority Board of Commissioners convened a Regular Meeting in the Board of Commissioners Room, first floor, at 1619 Harrison Street, Oakland, California on the above date. Chair Gregory Hartwig presided and called the meeting to order at approximately 6:06 p.m.

I. Pledge of Allegiance

II. Roll Call

Present: Chair Gregory Hartwig, Vice Chair Marlene Hurd, Janny Castillo, Lynette Jung-Lee, Barbara Montgomery, Anne Griffith. Donna Griggs-Murphy, excused.

III. Approval of Minutes:

Approval of Minutes of the Special Meeting February 27, 2017.

Commissioner Castillo moved for approval, Commissioner Jung-Lee seconded the motion and the board voted unanimous approval.

IV. Old or Unfinished Business:

None.

V. Modifications to the agenda

(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists or a need arose after agenda posting.)

None.

VI. New Business:

A. Consideration of a resolution approving the Oakland Housing Authority Fiscal Year 2018 Making Transitions Work (MTW) Plan.

Executive Director Johnson introduced the item and Director Henderson who provided the PowerPoint presentation reviewing the MTW, Administrative and ACOP plans to the Commissioners. The Director reviewed the public hearing comments submitted on the plans. After questions from the Commissioners were responded to, the vote was taken.

Commissioner Hurd moved the item, Commissioner Griffith seconded the motion and the board voted unanimous approval.

- B. Consideration of a resolution approving changes to the Oakland Housing Authority's Public Housing Admissions and Continued Occupancy Policy (ACOP).

The ACOP PowerPoint presentation was included in Director Henderson's review with the Commissioners (with Item VI.A.).

Commissioner Griffith moved the item, Commissioner Montgomery seconded the motion and the board voted unanimous approval.

- C. Consideration of a resolution approving changes to the Oakland Housing Authority's Housing Choice Voucher Administrative Plan.

The Administrative Plan PowerPoint presentation was included in Director Henderson's review with the Commissioners (with Item VI.A.).

Commissioner Griffith moved the item, Commissioner Hurd seconded the motion and the board voted unanimous approval.

- D. Consideration of a Resolution authorizing the Executive Director to execute a contract with Overland, Pacific, and Cutler, Inc. in an amount not-to-exceed \$320,000 for relocation services.

Executive Director Johnson introduced the item and Executive Deputy Director Neville who provided further details. Director Kaydanovskaya, who oversees the properties provided details regarding the process of the relocation services and the communication strategy that will take place with the tenants. Concern was expressed by the Commissioners about the sensitivity of the company's staff communication with the tenant seniors, from the perspective that moving can be extremely stressful. After the Commissioners' questions were answered, the vote on the resolution was taken.

Commissioner Jung-Lee moved for approval, Commissioner Montgomery seconded the motion and the board voted unanimous approval.

- E. Consideration of a Resolution authorizing the Executive Director to purchase three (3) new fleet vehicles from Folsom Lake Ford, City of Folsom, in the combined amount of \$101,749.29.
Executive Director Johnson introduced the item and the Commissioners moved to vote.

Commissioner Castillo moved for approval, Commissioner Hurd seconded the motion and the board voted unanimous approval.

- F. Recognition of people wishing to address the Commission.

There were no speakers wishing to speak to the Commission.

VII. Written Communications.

Executive Director Johnson reviewed the materials in the Monthly Report with the Commission and noted the following:

Peralta Village property is currently leasing at 98.2% occupancy and expressed his appreciation to Director Mark Schiferl and the property management team.

VIII. Executive Director's Report.

Executive Director Johnson noted the following:

The April 24 Commissioner meeting will be cancelled, however a Commissioners' budget meeting will be scheduled in early May.

Annual EBALDC Affordable Housing Week is scheduled for May 11-21, 2017.

Brief summary of the Promise Plus School Program regarding absenteeism.

He will be traveling to an MTW Conference in D.C. in April and also to a one-day planning meeting with Executive Directors in Denver.

IX. Reports of Commission Committees.

Education Committee: Marlene Hurd -
Meeting held on February 28 and the Committee reviewed the OUSD data regarding absenteeism.

A Family Literacy night was recently held.

X. Announcements by Commissioners.

Commissioner Hurd stated that she and the Chair attended the NAHRO Legislative Conference in Washington, D.C. last month and provided several noted highlights.

XI. Adjournment to Closed Session

Chair Hartwig called for adjournment and the meeting adjourned at 8:45 pm.

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Gregory D. Hartwig, Chair of the Commission



Eric Johnson, Secretary