

**HOUSING AUTHORITY  
OF THE CITY OF OAKLAND, CALIFORNIA**

**Special Meeting Minutes**

**Saturday, July 8, 2023, at 9:00 AM  
Richard C. Trudeau Training Center  
11500 Skyline Blvd, Oakland, CA 94619**

**1. Pledge of Allegiance**

**2. Roll Call**

***Present 6** – Anne Griffith (Chair), Janny Castillo, Barbara Montgomery, Lynette Jung-Lee, Mark Tortorich and William J. Mayes.*

***Excused Tardy 1** - Gregory Hartwig (Vice Chair)*

*Commissioner Tortorich motioned, which was seconded by Commissioner Castillo. The motion passed by the following vote:*

***Ayes 6** – Griffith, Castillo, Jung-Lee, Montgomery, Tortorich, Mayes*

**3. Recognition of people wishing to address the Commission**

None

**4. Modifications to the Agenda**

None

**5. New Business**

**5.1 Board Retreat Orientation**

Lisa Walker, CEO of the Housing Development Law Institute and Retreat Facilitator, presented the retreat goals and schedule.

Commissioners engaged in a team building activity to become more familiar with each other.

There were no further questions from the Board of Commissioners.

**5.2 Presentation and Discussion on Roles, Responsibilities, and Ethics of OHA Board of Commissioners**

Lisa Walker, CEO of the Housing Development Law Institute and Jhaila, Brown, Oakland Housing Authority (OHA) General Counsel, briefed Board of Commissioners on Ethics and Conflicts of Interest.

Discussion included various topics including the roles and responsibilities of Board of Commissioners and Housing Authority/Staff.

There were no further questions from the Board of Commissioners.

### 5.3 Update on Agency Strategic Planning and current "State of OHA"

Staff presented information to the Board of Commissioners on the Authority's Multi-Year Strategic Goals and the Strategic Framework. Including Housing Vouchers, Development, Moving to Work (MTW) Funding, and the mission of the Oakland Housing Authority.

Discussion amongst the staff and commissioners included a variety of topics including affiliates, program opportunities and third-party developments.

There were no further questions from the Board of Commissioners.

## 6. Executive Director's Report Regarding Matters of Special Interest to the Commission

### 6.1 Executive Director's Retreat Reflections.

Executive Director Wells presented the mission and vision of OHA, highlighting the status of the strategic goals of the organization.

There were no further questions from the Board of Commissioners.

## 7. Announcements by Commissioners

### 7.1 Retreat Reflections

Board of Commissioners along with retreat facilitators discussed the events of the day and take-aways from the meeting.

There were no further comments from the Board of Commissioners.

## 8. Adjournment of Public Session

Having no further business to discuss, Commissioner Tortorich motioned to adjourn, which was seconded by Commissioner Mayes. The vote passed unanimously as follows and the meeting adjourned at 3:36pm

**Ayes 7** – Griffith, Hartwig, Castillo, Jung-Lee, Montgomery, Tortorich, Mayes

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Anne Griffith

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Anne Griffith, Board of Commissioners Chair

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Patricia Wells

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Patricia Wells, Secretary / Executive Director