

**MINUTES OF THE REGULAR MEETING
BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE
CITY OF OAKLAND, CALIFORNIA**

**[Most meetings are recorded.
A copy of the recorded meetings can be made available
by contacting the Executive Office at 510-874-1512]**

Monday, January 22, 2018

REGULAR MEETING

The Oakland Housing Authority Board of Commissioners convened a Regular Meeting in the Board of Commissioners Room, first floor, at 1619 Harrison Street, Oakland, California on the above date. Chair Gregory Hartwig presided and called the meeting to order at approximately 6:08 p.m.

I. Pledge of Allegiance

II. Roll Call

Chair Gregory Hartwig, Commissioner Janny Castillo, Commissioner Donna Griggs-Murphy, Commissioner Barbara Montgomery, Commissioner Anne Griffith, Commissioner Lynette Jung Lee. Commissioner Vice-Chair Marlene Hurd was excused.

III. Approval of Minutes:

Approval of Minutes of the Annual Meeting of December 4, 2017. Commissioner Griffith made a motion for approval, Commissioner Castillo seconded the motion; and the board voted for unanimous approval.

IV. Old or Unfinished Business:

None.

V. Modifications to the agenda

(Allows for any change in the order of business or the announcement of the postponement or continuation of agenda items.) The Board can only take action on items listed on this agenda unless a finding is made that an emergency exists or a need arose after agenda posting.

VI. New Business:

- A. Presentation to the HERS Breast Cancer Foundation of donated funds raised through the Oakland Housing Authority Police Department's Pink Patch Project.

Executive Director Johnson introduced the item and Sergeants Casey Mooningham and Luther Dupree, III. Sgt. Mooningham, President of the

Oakland Housing Authority Foundation, provided a background of the project and provided a presentation of the \$4,000 check of funds raised to the HERS Executive Director, Tina Fernandez Steckler.

Executive Director Johnson and the Commission Chair thanked the OHA police staff for their efforts in fundraising and raising awareness to breast cancer.

- B. Presentation and acceptance of the Comprehensive Annual Financial Report (CAFR) for the Housing Authority of the City of Oakland, California for the Fiscal Year ending June 30, 2017.

Executive Director introduced the item and CFO, Tracy Stabler, who provided the detail on the report to the Commission. The Commissioners' questions were addressed and discussed by the CFO and the Executive Director.

The Commission approved the report.

- C. Consideration of a resolution authorizing the Executive Director to execute a three-year contract, with two additional one-year Option Terms, with Alameda County Social Services Agency (ACSSA), to provide local housing assistance to specific CalWORKs families, in an amount not to exceed \$5,000,000 over the five-year term.

Executive Director Johnson introduced the item and Chief Operating Officer, Andres Manriquez and Leased Housing Director, Michelle Hasan who provided further detail on the proposed program.

Andrea Ford, ACSSA Assistant Agency Director of the Workforce and Benefits Administration and Riley Wilkerson, Housing and Community Development Manager of the Alameda County Housing and Community Development Department were both present at the meeting.

Ms. Ford spoke to the Commissioners about the goals of the program. Mr. Wilkerson thanked Directors Hasan, Wheeler, and Executive Director Johnson, for their support and efforts made toward the project.

- D. Consideration of a resolution authorizing the Executive Director to execute two-year contracts with three additional one-year Option Terms with three firms: BDO USA, LLP; RSM US, LLP; and the Bronner Group, LLC, for as-needed Internal Audit and Planning Services, in a combined amount not to exceed \$100,000 per year for the initial two-year term, and each subsequent one-year option term if exercised.

Executive Director introduced Planning Implementation and Compliance Director Dominica Henderson who provided details on the services to the

Commission.

Commissioner Jung-Lee made a motion to approve the resolution, Commissioner Griffith seconded the motion; and the board voted unanimous approval.

- E. Consideration of a resolution authorizing Executive Director or their designee to act as agent to perform banking transactions and designate authorized signers on all of Oakland Housing Authority's bank accounts.

Executive Director Johnson introduced the item and CFO, Tracy Stabler, to provide further details regarding the responsibilities of the banking agent and authorized designee.

Executive Director Johnson stated that he would include any designation authorization he makes in future Board packets.

After the Commissioners' questions were addressed by the CFO and Executive Director, the vote on the resolution was taken. Commissioner Castillo made a motion for approval, Commissioner Montgomery seconded the motion; and the board voted unanimous approval.

- F. Recognition of people wishing to address the Commission.

There were no people wishing to address the Commissioners.

VII. Written Communications.

The monthly reports for November and December were included in the board packet.

VIII. Executive Director's report regarding matters of special interest to the Commission occurring since the last meeting of the Commission.

Directors' comments included the following:

The Owners' Incentives Program was publicly announced by OHA last week that also included a press conference by the City of Oakland Mayor Libby Schaaf.

Oakland Housing Authority Foundation provided the donation of toys and held the annual OHA Toy Drive Give Away. Kaiser Permanente Foundation donated \$20,000 toward the toy drive; this was the first major donation made from a foundation. Executive Director Johnson expressed his gratitude to OHA staff and to the police department staff on their efforts and a successful drive.

The MTW Plan for 2019 public hearing notice will be held at the February board meeting.

FY2019 Budget is currently being developed by OHA staff, and we expect to hold a Special Board of Commissioners meeting on Monday May 14, 2018 to review the draft FY 2019 Budget request.

IX. Reports of Commission Committees.

None.

X. Announcements by Commissioners.

None.

XI. Adjournment to Closed Session

Chair Hartwig called for adjournment and Commissioner Jung Lee moved to adjourn. The meeting was adjourned to Closed Session at 8:22 p.m.

CLOSED SESSION


Monday, January 22, 2018 following the Regular Meeting

In the Commissioners Room, first floor, 1619 Harrison Street, Oakland, California.

Purpose: Pursuant to Government Code Section 54957(b)(1) Performance evaluation of the Executive Director.

Adjournment of Closed Session took place at 8:58 p.m.

**THE HOUSING AUTHORITY OF THE CITY OF
OAKLAND, CALIFORNIA**



Gregory D. Hartwig, Chair of the Commission



Eric Johnson, Secretary