



Oakland Housing Authority

Section 8 Rent Increase Request Criteria/Information Sheet

If You Answer Yes to Each Question Below, You May Submit a Rent Increase Request	
Has your tenant lived in or will have lived in the unit for more than 1 year?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Has it been or will it be 12 months since your last approved rent increase?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure
Is the unit in compliance with HQS? Did the unit pass the last inspection?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Sure

An owner/agent may receive one increase per 12 month period. If the tenant has lived in the unit for less than one year, an owner/agent may submit a request to be effective on the anniversary date of the HAP Contract.

A Complete Request Consists of:

- A **Rent Increase Request Form** signed by the owner or agent. A **Rent Roll Form** is recommended for properties with 2 or more units to provide information about the rents charged for other units on the premise.
- A **copy of the 60-day Notice** of intent to increase rent. This notice:
 - Must be addressed to the tenant, not OHA
 - Must have a proposed effective date beginning the first day of the month
 - Must have the proposed total contract rent
 - Must be signed by the owner or agent
- **HQS Compliance:** If OHA determines that your unit is not in compliance with HQS, your request will be denied and you will be notified. You may submit another rent increase request after the unit passes inspection.

Effective Date	OHA Deadline
4/1	January
5/1	February
6/1	March
7/1	April
8/1	May
9/1	June
10/1	July
11/1	August
12/1	September
1/1	October
2/1	November
3/1	December

Please reference the chart above for the deadline to submit your request. For example, if you want your increase to be effective April 1st, you must submit your request to OHA **by the last day in the month of January.**

You may submit your own rent comps to support your request (optional). OHA uses www.GoSection8.com for pulling comparables within a one-mile radius of the subject unit.

Return Request by E-mail to: Rentalincrease@oakha.org, or by Fax to (510) 587-2131 or by Mail to Oakland Housing Authority 1540 Webster St., Oakland, CA 94612