**Harrison Tower**

**1621 Harrison Street, Oakland**

**Request for Qualifications – Pre-Construction and General Contracting Services**

**ATTACHMENT F**

**Submission Checklist**

* Cover letter
* Attachment C, Contractor’s Experience Table, a copy of valid CSLB Class B License
* Answered all questions in Section IV. Proposal Contents and provided samples of the following:
	+ Sample Cost Estimate
	+ Samples of a typical full project schedule, payment application, and RFI, Submittal and COR logs
	+ Photographs to highlight any projects of note in Attachment D
* Attachment D, Contractor’s Project Experience Table
* Resumes of Contractor’s key personnel (Principal in Charge, Project Manager, Superintendent, etc.) who will be assigned to Project
* Most recent (audited, if available) financial statements, including balance sheet and income and expense statements
* Estimated rehabilitation construction schedule indicating durations of activities. For the purposes of this hypothetical schedule, assume a September 15, 2021 start date
* Proposed Overhead / Profit fee. See instructions in Sec. IV.9
* An itemization of all anticipated General Conditions based on the assumptions detailed in Sec. IV.10
* Proposed Preconstruction Services fee
* Five (5) professional references