

MINUTES OF THE SPECIAL MEETING
BOARD OF COMMISSIONERS
HOUSING AUTHORITY OF THE
CITY OF OAKLAND, CALIFORNIA
HELD WEDNESDAY, FEBRUARY 12, 2003

The Oakland Housing Authority Board of Commissioners convened a Special Meeting /Work Session at 1619 Harrison Street, Oakland, California on the above date. Commissioner Melanie M. Shelby presided over the meeting in the absence of Chair Richard E. Winnie who was excused, and Vice Chair Alfred Lee who arrived late. She called the meeting to order at 12:29 p.m.

I. Pledge of Allegiance

II. Roll Call

Commissioners present were Teresa Limon, Moses L. Mayne, Jr., Marion Mills and Melanie M. Shelby. Commissioner Alfred Lee arrived late. Chair Richard E. Winnie and Commissioner Jacqueline Taylor were excused.

III. Modifications to the Agenda

There were none.

IV. New Business

A. Discussion of Oakland Housing Authority Vendor Protest Procedure.

Mr. Jon Gresley, Executive Director, commented that the Vendor Protests and Claims Procedure of the Authority is 8 years old and may need some revisions. He called upon Mr. Stephen Knight, Director of Finance to provide a briefing on the Procedure.

Mr. Knight cited some sections in the Code of Federal Regulations, HUD Handbook on Procurement and provided some information on the procurement procedures of the Authority relative to the vendor protests. A discussion followed. Messrs. Gresley and Knight responded to questions. Mr. Bruce Plebuch, Legal Counsel, also provided answers to some questions. Commissioner Shelby noted that the Authority's procurement policy should be discussed at a future workshop meeting and requested copies to be provided to the Commissioners.

B. Presentation and discussion of Draft Predevelopment Loan Agreement with East Bay Asian Local Development Corp. (EBALDC) and The Related Companies for Coliseum Gardens HOPE VI – Primary Site.

Mr. Gresley provided an overview of the item. Mr. Neville gave a background summary of the Coliseum Gardens HOPE VI Predevelopment Loan Agreement. Following a discussion, Commissioner Shelby noted that the Predevelopment Loan Agreement would be coming back to the Commission for approval on February 24, 2003.

Mr. Gresley made the following announcements.

- The activities on Chestnut Court and Linden Court were right on track.
- The first tenant was moved in at 5825 Canning Street.
- Westwood Garden no longer exists – the buildings are gone and the HOPE VI closing is in progress.
- Coliseum Gardens has been vacated.

V. Adjournment

Without any further business, the meeting was adjourned at 1:53 p.m.

Chair

Secretary