



**MINUTES OF SPECIAL MEETING
BOARD OF DIRECTORS OF THE
RAMP HOUSING, INC.**

Thursday, June 30, 2022

Special Meeting

NOTE: In accordance with Governor Newsom's issued Executive Order N-29-20, dated March 17, 2020, Suspending Brown Act Requirements for public meetings due to Coronavirus (COVID-19), a local legislative body is authorized to hold public meetings via teleconferencing and make public meetings accessible "telephonically or electronically" to all members of the public seeking to observe and to address the legislative body.

Duane Hopkins called the meeting to order at 5:34 p.m.

I. Roll Call

Present 3 - Director Griffith, Director Tortorich and Director Wells joined the meeting via teleconference.

II. Approval of Minutes Approval of Minutes of the Special Meeting of May 27, 2022

On approval of the minutes of the May 27, 2022 special meeting moved by Director Tortorich, seconded by Director Griffith. The motion carried by the following vote.

Ayes 3 – Tortorich, Griffith, Wells

III. Recognition of people wishing to address the Board of Directors

There were no persons wishing to address the Directors.

IV. Old or Unfinished Business

V. Modifications to the Agenda

There were no modifications to the Agenda,

VI. New Business

- A. Discussion and possible adoption of resolution of the Board of Directors of the RAMP Housing, Inc. making findings authorizing the continued remote teleconference meetings of the Board of Directors pursuant to the Brown Act Provisions, as amended by Assembly Bill Number 361.

Duane Hopkins, Secretary of RAMP Housing, presented the resolution for consideration to continue remote teleconference meetings of the Board of Directors pursuant to Brown Act Provisions, as amended by Assembly Bill Number 361.

On approval of Item VI.A, moved by Director Tortorich, seconded by Director Griffith. The motion carried by the following vote.

Ayes 3 – Tortorich, Griffith, Wells

- B. Consideration of a resolution to appoint the President, Vice President, and Chief Financial Officer of RAMP Housing, Inc.

Duane Hopkins, Secretary of RAMP Housing, presented the resolution for consideration to appoint the President, Vice President, and Chief Financial Officer of RAMP Housing, Inc. as Mark Tortorich, Ann Griffith, and Victor Madamba respectively.

On approval of Item VI.B, moved by Director Griffith, seconded by Director Tortorich. The motion carried by the following vote.

Ayes 3 – Tortorich, Griffith, Wells

- C. Consideration of a resolution to appoint new Secretary of RAMP Housing, Inc., Tom Deloye to replace Duane Hopkins.

Duane Hopkins, Secretary of RAMP Housing, presented the resolution for consideration to appoint Tom Deloye as the new Secretary of RAMP Housing for a two (2) year term to commence July 1, 2022 and conclude June 30, 2024.

On approval of Item VI.C, moved by Director Griffith, seconded by Director Wells. The motion carried by the following vote.

Ayes 3 – Tortorich, Griffith, Wells

- D. Distribution of Annual Conflict of Interest Statements.

Duane Hopkins, Secretary of RAMP Housing, brought forth the annual conflict of interest policy to be signed by each Director of RAMP Housing. All three Directors acknowledged their responsibility to the conflict of

interest policy and agreed to sign. It was confirmed the statements will be distributed via DocuSign for execution.

Director Wells requested as action items related to procurement or development are brought forth to RAMP, that directors receive advanced notice of the action item so potential conflicts of interest can be adequately assessed.

There was no vote taken on the item.

VII. Adjournment

There being no further business to come before the Board, the meeting was moved to adjourn by Director Wells and seconded by Director Griffith. The meeting adjourned at 5:43 p.m.

RAMP HOUSING, INC.

DocuSigned by:

tom deloye

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Tom Deloye, Secretary