

MINUTES OF THE REGULAR MEETING BOARD OF COMMISSIONERS HOUSING AUTHORITY OF THE CITY OF OAKLAND, CALIFORNIA

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Monday, August 25, 2025 6:00 PM

Zoom Information

- 1. Pledge of Allegiance
- 2. Roll Call

All Commissioners were present for the meeting.

Present - Chair Anne Griffith, Vice Chair Gregory Hartwig, Commissioner Lynette Jung-Lee, Commissioner Barbara Montgomery, Commissioner William Mayes, Commissioner Janny Castillo.

3. Approval of Minutes

3.1 Approval of the minutes for the July 28, 2025 Regular Board of Commissioners Meeting

Attachments:

Draft Minutes For The July 28, 2025 Regular Board of Commissioners Meeting

Commissioner Mayes moved to Approve item 3.1 which was seconded by Commissioner Montgomery. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

4. Recognition of people wishing to address the Commission

There were no persons wishing to address the Commission

5. Old or Unfinished Business

There was no Old or Unfinished Business.

6. Modifications to the Agenda

There were no modifications to the Agenda.

7. New Business

7.1 Honoring a distinguished, long-serving, and accomplished Oakland Housing Authority Employee

Attachments:

Staff Report - Honoring of Oakland Housing Authority Employee

Executive Director, Patricia Wells, presented this item to honor distinguished, long-serving, and accomplished Oakland Housing Authority employee Michelle Hasan.

Ms. Wells began by noting the honor of leading the recognition and celebration of Ms. Michelle Hassan, describing her as one of the most dedicated public servants and leaders within the Oakland Housing Authority (OHA). Over the past two decades, Ms. Hassan has spearheaded numerous initiatives with compassion, brilliance, and an unwavering commitment to families, property owner partners, and staff alike. Ms. Wells highlighted Ms. Hassan's deep knowledge of policy and regulation, her collaborative spirit, and her role in pivotal achievements such as the development of the Violence Against Women Act policy. She also noted that Ms. Hassan's impact extends beyond OHA, as reflected in her receiving the Pamela E. Stroud Memorial Award for Lifetime Achievement earlier that morning from the Affordable Housing Management Association. Ms. Wells closed by expressing her gratitude for Ms. Hassan's leadership, and legacy of service.

Staff presented Ms. Hasan with a plaque to commemorate Ms. Hasan's 23 years of service at OHA.

7.2 Presentation of Oakland Housing Authority's Police Department's Police Explorer Graduation

Attachments:

Staff Report - Police Explorer Graduation Police Explorer Graduation Presentation

Chief of the Oakland Housing Authority Police Department (OHAPD), Luther Dupree, and Lieutenant Casey Mooningham provided a presentation of the OHAPD's Police Explorer graduation.

Lieutenant Casey Mooningham explained that he was present to recognize three

Oakland Housing Authority Police Department Explorers—Brandon Lee, Isaiah Lopez, and Hugh Nguyen—who successfully graduated from the Alameda County Sheriff's Office 7th Explorer Academy. He provided background on the Police Explorer and Cadet Program, established by OHAPD in 2010, which offers youth real-world law enforcement experience, fosters positive community relationships, and helps develop future leaders. Lieutenant Mooningham highlighted the program's focus on character development, service, and training, and noted that it has already produced cadets who have gone on to law enforcement careers, including current OHAPD officers.

Chief Dupree continued by acknowledging the leadership of former Chief Carel DuPlessis and the support of OHA staff, including Executive Director Wells, in establishing the Police Explorer and Cadet Program. He noted that one of the recent graduates received the "Most Improved" award for physical fitness during the rigorous two-week Academy.

Staff answered questions from the Commissioners.

7.3 Adopt a resolution authorizing the Executive Director to approve and implement the new Oakland Housing Authority Generative Artificial Intelligence (AI) Policy.

Attachments:

Staff Report - Generative AI Policy DRAFT - Generative AI Policy Resolution - Generative Artificial Intelligence Policy Resolution #5393

Special Advisor to the Executive Director, Carel Duplessis, presented this item to adopt a resolution authorizing the Executive Director to approve and implement the new Oakland Housing Authority (Authority) Generative Artificial Intelligence (AI) Policy.

Mr. Duplessis explained that the new generative AI policy will help the Authority comply with local, state, and federal laws while mitigating risks such as discrimination, bias, and potential violations of fair housing rules. The policy addresses privacy concerns related to personally identifiable information, emphasizes transparency, and serves as a guide for responsible use that balances innovation and efficiency. He noted the importance of ensuring staff do not become overly reliant on AI outputs and that human creativity, decision-making, and critical thinking remain paramount. The policy also establishes provisions for executive oversight, including audits and approval of AI tools, and will provide a framework for consistent, safe adoption as detailed operational procedures are developed.

Staff answered questions from the Commissioners.

Vice Chair Hartwig moved to Approve item 7.3 which was seconded by Commissioner Montgomery. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara

Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.4 Adopt a resolution authorizing the Executive Director to execute documents to allow for the resyndication, rehabilitation, and RAD conversion of Foothill Family Apartments, including a ground lease and loans to Foothill Family Preservation LP.

Attachments:

Staff Report - Foothill Family Apartments RAD Conversion Resolution 5163 Foothill Family Apartments Rehab Resolution 5236 - Foothill Section 18 Approval Resolution 5271 Foothill Family 15 Million Resolution 5224 RAD HUD Application Resolution Foothill RAD Resolution #5394

Chief Officer of Real Estate Development, Tom Deloye, Senior Development Manager, Paige Peltzer, and Counsel Isabel Brown, presented this item to adopt a resolution authorizing the Executive Director to execute documents to allow for the resyndication, rehabilitation, and RAD conversion of Foothill Family Apartments, including a ground lease and loans to Foothill Family Preservation LP.

Mr. Deloye explained that the closing for the Foothill Family Apartments RAD conversion and rehabilitation is anticipated for late September, with a firm October 6th deadline that carries significant consequences if not met. He provided a brief history, noting the project's prior success in April, and emphasized that Board of Commissioners authorization is needed for the Executive Director to execute all required documents, with guidance from counsel and staff, to ensure the transaction closes on time. The closing relates to the re-syndication of tax credits, the rehabilitation scope, and the RAD conversion, which requires amendments to the ground lease, coordination of four separate loans, and numerous other agreements. Mr. Deloye noted that 35 documents had already been uploaded to the RAD Resource Desk for review. He further explained that the structure of the project will transition from the former partnership, Foothill Family Apartments LP, to the new partnership, Foothill Family Preservation LP, to ensure successful execution.

Staff answered questions from the Commissioners.

Commissioner Jung-Lee moved to Approve item 7.4 which was seconded by Vice Chair Hartwig. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo Nayes - 0: None

Excused - 0: None Absent - 0: None

7.5 Adopt the attached resolution authorizing the Executive Director to negotiate and execute an agreement with RAMP Housing, Inc. (RAMP), for RAMP to conduct the post-purchase rehabilitation of 401 Santa Clara Avenue (Property), including predevelopment, security, maintenance, and development activities, on behalf of the Property owner, the Oakland Housing Authority.

Attachments:

Staff Report - RAMP Post-Purchase Rehabilitation of 401 Santa Clara Santa Clara Resolution 5388
Resolution RAMP Agreement TD
Resolution #5395

Chief Officer of Real Estate Development, Tom Deloye, presented this item to adopt a resolution authorizing the Executive Director to negotiate and execute an agreement with RAMP Housing, Inc. (RAMP), for RAMP to conduct the post-purchase rehabilitation of 401 Santa Clara Avenue (Property), including predevelopment, security, maintenance, and development activities, on behalf of the Property owner, the Oakland Housing Authority (Authority).

Mr. Deloye explained that the Authority had successfully acquired the Property, leaving a remaining balance of \$9,272,537. At the last Board of Commissioners (Board) meeting, the Board authorized providing these funds as a loan to RAMP. He noted that the current action item under consideration would allow Authority staff, on behalf of RAMP, to undertake post-acquisition activities, including hiring an architect to design the property's rehabilitation, among other necessary steps. Mr. Deloye emphasized that the allocation of these funds—up to \$9,272,537— represents a significant investment in advancing the rehabilitation and preparing the property for occupancy. He indicated that this authorization is a necessary step to permit the expenditure of these funds.

Staff answered questions from the Commissioners.

Vice Chair Hartwig moved to Approve item 7.5 which was seconded by Commissioner Montgomery. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.6 Authorizing the Executive Director to execute a three-year contract with OpenGov, Inc. for the renewal of budget and performance software licenses, including expert management services, for a total contract amount not to exceed \$518,000.

Attachments:

Staff Report - OpenGov, Inc. Renewal Resolution 5086 - OpenGov Inc Purchase Resolution for OpenGov, Inc. Software and Licenses Resolution #5396

Director of Finance, Victor Madamba, presented this item to authorize the Executive Director to execute a three-year contract with OpenGov, Inc. for the renewal of budget and performance software licenses, including expert management services, for a total contract amount not to exceed \$518,000.

Mr. Madamba explained that since the Board of Commissioners authorized the use of OpenGov in 2022, the system has been installed and customized to meet the financial needs of both the Oakland Housing Authority (Authority) and its individual departments. He noted that Fiscal Year 2026 marks the third year of using OpenGov as the Authrotiy's budgeting platform and that the Authority intends to continue its use for the next three to four years. OpenGov has proven to be a reliable and effective tool, and the renewal of its licensing is supported within the Finance Department's Fiscal Year 2026 budget and planned for inclusion in the Fiscal Years 2027, 2028, and 2029 budgets.

Staff answered questions from the Commissioners.

Vice Chair Hartwig moved to Approve item 7.6 which was seconded by Commissioner Mayes. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.7 Informational presentation related to an Oakland Housing Authority (OHA) procurement for architectural and engineering services at OHA properties.

Attachments:

Staff Report - Architectural and Engineering Services For Oakland Housing Authority

AE Presentation for Procurement of Architectural and Engineering Services

Director of Capital Improvements, Bruce Brackett, presented this item which is an informational presentation related to an Oakland Housing Authority (OHA) procurement for architectural and engineering services at OHA properties.

Secretary of the Board of Commissioners, Patricia Wells, noted that the presentation outlined how the procurement process was developed and the considerations made, so that when individual procurements come forward, the Board can clearly see that they were conducted within the established framework.

She added that the goal is to provide a clearer "big picture" context to support easier review and vetting of each procurement.

Mr. Brackett explained that OHA requires architectural and engineering services to address capital projects at OHA-owned and managed residential properties and administrative buildings. Specifically, the architectural firms sought by the OHA offer design and engineering, including architectural, structural, mechanical, electrical, plumbing, landscaping, and irrigation systems services. The term of each contract will be for an initial two-year term, with the option to renew for three (3) additional one-year periods. OHA will enter into separate indefinite delivery, indefinite quantity (IDIQ) contracts (a total of five contracts) with each architectural and engineering firm, with a guaranteed minimum of one project, and a maximum not-to-exceed contract value of \$240,000.

Staff answered questions from the Commissioners.

7.8 Adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and MWA Architects for Architectural and Engineering Services with a minimum of one project, and a maximum not-to-exceed contract value of \$240,000, at Authority owned and managed residential properties and administrative buildings.

Attachments:

Staff Report - MWA Architects
Approved CCGS Review Memo For RFQ 24-007
Resolution MWA Architects
Resolution #5397

Secretary of the Board of Commissioners, Patricia Wells, noted that this item to adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and MWA Architects for Architectural and Engineering Services, co-signs with item 7.7 and that staff was available to answer any questions from the Commissioners.

There were no questions from the Commissioners.

Commissioner Castillo moved to Approve item 7.8 which was seconded by Commissioner Jung-Lee. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.9 Adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and SGPA Architecture and Planning for Architectural and Engineering Services with a minimum of one project, and a maximum not-to-exceed contract value of \$240,000, at Authority owned and managed residential properties and administrative buildings.

Attachments:

Staff Report - SPGA Architects
Approved CCGS Review Memo for RFQ 24-007
Resolution SPGA Architects
Resolution #5398

Secretary of the Board of Commissioners, Patricia Wells, noted that this item to adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and SGPA Architecture and Planning for Architectural and Engineering Services, co-signs with item 7.7 and that staff was available to answer any questions from the Commissioners.

There were no questions from the Commissioners.

Commissioner Jung-Lee moved to Approve item 7.9 which was seconded by Vice Chair Hartwig. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.10 Adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and Gelfand Partners Architects for Architectural and Engineering Services with a minimum of one project, and a maximum not-to-exceed contract value of \$240,000, at Authority owned and managed residential properties and administrative buildings.

Attachments:

Staff Report - Gelfand Architects
Approved CCGS Review Memo For RFQ 24-007
Resolution Gelfand Architects
Resolution #5399

Secretary of the Board of Commissioners, Patricia Wells, noted that this item to adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and Gelfand

Partners Architects for Architectural and Engineering Services, co-signs with item 7.7 and that staff was available to answer any questions from the Commissioners.

There were no questions from the Commissioners.

Vice Chair Hartwig moved to Approve item 7.10 which was seconded by Commissioner Mayes. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.11 Adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and Saida + Sullivan for Architectural and Engineering Services with a minimum of one project, and a maximum not-to-exceed contract value of \$240,000, at Authority owned and managed residential properties and administrative buildings.

Attachments:

Staff Report - Saida Sullivan
Approved CCGS Review Memo for RFQ 24-007
Resolution Saida Sullivan
Resolution #5400

Secretary of the Board of Commissioners, Patricia Wells, noted that this item to adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and Saida + Sullivan for Architectural and Engineering Services, co-signs with item 7.7 and that staff was available to answer any questions from the Commissioners.

There were no questions from the Commissioners.

Commissioner Castillo moved to Approve item 7.11 which was seconded by Commissioner Jung-Lee. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.12 Adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and Dahlin Architects for Architectural and Engineering Services with a minimum of one

project, and a maximum not-to-exceed contract value of \$240,000, at Authority owned and managed residential properties and administrative buildings.

Attachments:

Staff Report - Dahlin Architects
Approved CCGS Review Memo for RFQ 24-007
Resolution Dahlin Architects
Resolution #5401

Secretary of the Board of Commissioners, Patricia Wells, noted that this item to adopt a resolution authorizing the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract with an initial two-year term, with three (3) one-year option terms between the Oakland Housing Authority and Dahlin Architects for Architectural and Engineering Services, co-signs with item 7.7 and that staff was available to answer any questions from the Commissioners.

There were no questions from the Commissioners.

Commissioner Mayes moved to Approve item 7.12 which was seconded by Commissioner Montgomery. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

7.13 Adopt a resolution approving an amendment and restated bylaws of the Board of Commissioners for the Housing Authority of the City of Oakland, California.

Attachments:

Staff Report - Amendment To Board Of Commissioners Bylaws Draft - BYLAWS and Commission Rules and Procedures - Redlined Amended Changes

Draft BYLAWS and Commission Rules and Procedures - No Redlined Amended Changes
Resolution - Amendment to the BOC Bylaws
Resolution #5402

General Counsel for the Oakland Housing Authority (Authority), Jhaila Brown, presented this item to adopt a resolution approving an amendment and restated bylaws of the Board of Commissioners for the Housing Authority of the City of Oakland, California.

Ms. Brown explained that the item before the Board concerned amendments to the bylaws, which serve as the foundation for the Board's governance and procedures. She noted that the bylaws have been revised a dozen times since 1974, most recently in 2010. The current updates aim to align the bylaws with OHA's customary practices, ensure legal compliance, and correct outdated references.

Ms. Brown highlighted changes to Article 3, Section 5—Order of Business—including the addition of public comment periods during both the consent calendar and new business items, to occur after a motion and second but before a vote. These updates reflect standard practice and also incorporate commonly used meeting components, such as the consent calendar and closed session, which were previously omitted. She reminded members that redlined and clean versions of the proposed changes were provided via email at least seven days prior, in compliance with bylaw requirements.

Staff answered questions from the Commissioners.

Commissioner Mayes moved to Approve item 7.13 which was seconded by Commissioner Jung-Lee. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

8. Consent Agenda

8.1 Adopt a resolution authorizing the Executive Director to execute a renewal of a Housing Assistance Payment contract with Foothill Family Preservation, LP, a California limited partnership, for up to 20 years, for up to 11 PBV units, in an estimated annual amount of \$ 281,160, and a total contract amount not to exceed \$5,623,200 at Foothill Family Apartments, on the approved form and subject to the current conditions prescribed by the Department, and in accordance with the regulatory requirements of HOTMA.

Attachments:

Staff Report - Foothill Family Apartments Housing Assistance Payment Renewal Resolution - Foothill Family Apartments - Housing Assistance Payment Renewal Resolution #5403

Vice Chair Hartwig moved to Approve the Consent Agenda. which was seconded by Commissioner Montgomery. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

9. Written Communications Departments' Monthly Report

9.1 Written Communications Departments' Monthly Reports

Attachments:

- 01- Family & Community Partnerships
- 02- Leased Housing
- 03 Office of Property Operations
- 04 Capital Improvements Department
- 05 Office of Real Estate Development
- 06 Asset Management

Secretary Patricia Wells presented a summary of the Oakland Housing Authority's departments monthly reports.

- 10. Executive Director's report regarding matters of special interest to the Commission occurring since the last meeting of the Commission
 - 10.1 National Night Out August 5, 2025

Attachments:

2025 National Night Out

Secretary Patricia Wells brief the Commissioners on the National Night Out events that took place on August 5, 2025.

10.2 NAHRO Advocacy Month 2025 Reminder

Attachments:

NAHRO August Advocacy Month 2025 Flyer

Secretary Patricia Wells briefed the Commissioners on the remainder of NAHRO Advocacy Month and the remaining weekly letter topics.

10.3 Peralta Village Block Party - August 1, 2025

Attachments:

2025 Peralta Village Block Party

Secretary Patricia Wells briefed the Commissioners on Peralta Village's Block Party which occurred on August 1, 2025.

10.4 Business, Consumer Services and Housing Agency Conference – Sacramento CA, July 30, 2025

Attachments:

BCSH Conference Photos

Secretary Patricia Wells briefed the Commissioners on the annual Business,

Consumer Services and Housing Agency Conference which took place in Sacramento CA, on July 20, 2025.

10.5 Palo Vista Gardens End Of Summer BBQ - August 13, 2025

Attachments:

Palo Vista Gardens End of Summer BBO

Secretary Patricia Wells briefed the Commissioners on the Palo Vista Gardens End Of Summer BBQ which took place on August 13, 2025.

10.6 Revised 2025 Board of Commissioners Meeting Calendar. *Added to Revised Agenda*

Attachments:

Revised 2025 Board of Commissioners Calendar

Secretary Patricia Wells presented to the Commissioners the Revised 2025 Board of Commissioners Meeting Calendar. Ms. Wells noted the change of the next Board of Commissioners meeting date from Monday, September 29, 2025 to Monday, September 22, 2025.

11. Reports of Commission Committees

There were no reports of Commission Committees.

12. Announcements by Commissioners

There were no announcements by Commissioners.

13. Adjournment to Closed Session

Commissioner Jung-Lee moved to Approve adjournment to Closed Session which was seconded by Vice Chair Hartwig. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

14. Closed Session

14.1 Conference with Real Property Negotiations (Government Code § 54956.8)

Properties: 2001 MacArthur Boulevard, Oakland, CA 94602; 1670 8th Street, Oakland, CA 94607; 6401 Fenham Street, Oakland, CA 94608; 1237 65th Avenue, Oakland, CA 94608; 935 Union Street, Oakland, CA 94607

APNs: 23-498-14-1, 6-15-1, 41-4056-1, 41-4052-13, 41-4025-43, 41-4054-4, 41-4054-5, 41-4054-6, 41-4056-2, 4-53-1-2, 4-53-4

Agency Negotiation: Patricia Wells, Executive Director; Tom Deloye, Chief Officer of Real Estate Development; Jonathan Young, Senior Program Manager; Jhaila Brown, General Counsel; Isabel Brown, General Counsel

Negotiating Parties: Housing Authority of the City of Oakland, California

15. Adjournment

Vice Chair Hartwig moved to Approve adjournment which was seconded by Commissioner Mayes. The motion Passed by the following vote:

Ayes - 6: Anne Griffith, Gregory Hartwig, Lynette Jung-Lee, Barbara Montgomery, William Mayes, Janny Castillo

Nayes - 0: None Excused - 0: None Absent - 0: None

Anne Griffth, Chair of The Board

Patricia Wells, Executive Director/Secretary